

RETURN TO FINANCIAL AID OFFICE:



2025-2026

COST OF ATTENDANCE APPEAL

STUDENT INFORMATION

Last Name

First Name

M.I.

Student ID#

Check the appropriate semester that you would like to submit this Cost of Attendance (COA) Appeal:

Semester: ☐ Fall 2025 ☐ Spring 2026 ☐ Summer 2026

Instructions:

1. Before completing this form, please review the 2025-2026 Cost of Attendance on the website: <https://losrios.edu/coa>
2. You are not required to complete the COA Appeal Form if your expenses do not exceed your cost of attendance.
3. All expenses listed on this form must be supported by appropriate documentation. **Expenses listed without supporting documentation will not be considered.**

Note: Submitting a cost of attendance appeal does not guarantee approval or an increase to your financial aid eligibility.

Expenses that cannot be considered for a COA Appeal include, but are not limited to:

- Consumer bills (i.e., credit card debt, car payments, insurance)
- Expenses for extracurricular activities (i.e., sports, internships)
- Relocation expenses
- Pet or hobby expenses
- Costs incurred during periods of non-enrollment

Your COA appeal must be submitted and processed prior to the last day of your enrollment for the semester. You may only submit one appeal each semester.

Part 1 – Cost of Attendance Information

Please indicate the reason(s) for the appeal. Mark all that apply to you, complete the appropriate sections required based on the reason for the appeal and attach the required documentation.

- ☐ **Books & Supplies:** Provide required book and supply list for each class and receipt of purchase.
- ☐ **Child Care Expenses:** Expenses paid for childcare during July 1, 2025 – June 30, 2026.
 - Name and ages of child/children for whom childcare is paid: _____
 - Amount paid for each child: \$ _____
 - Name of agency or person providing the care: _____
 - Attach letter/bill from the provider or daycare documenting costs.
- ☐ **One-Time Computer Purchase:** Provide a copy of PAID receipt from purchase. (\$1,200 maximum allowed and you may only appeal once). Receipt should be in your name with the itemized components and costs.
- ☐ **Room & Board:** Attach a copy of lease/mortgage statements, utility, and food/grocery receipts. Expenses must exceed your Living Expenses allowance standard for your cost of attendance.
- ☐ **Transportation Expenses:** Attach copy of receipts. Expenses must exceed your living allowance standard for your cost of attendance. Ineligible expenses include purchase of car, auto loan payments or insurance.
- ☐ **Other Miscellaneous Education Related Expenses:** Please explain the nature of the expenses and provide appropriate documentation including paid receipts supporting the expense.

I will provide supporting documentation.

Part 2 – Circumstance & Statement

Please provide a detailed statement that includes an explanation of the circumstances around any unexpected cost that you and/or your family have incurred this school year. Supporting documentation is required and can vary from student to student.

Examples include:

- Receipts of purchases
- Rental agreements or mortgage statements
- Class syllabus or letter from your program showing the required books and supplies.

Required Documents

- A detailed statement explaining reasons for the cost along with the amounts.
- Supporting documentation

CERTIFICATION AND SIGNATURE

By signing this form, I certify that all the information reported to qualify for federal student aid is complete and correct.

WARNING: If you purposely give false or misleading information you may be fined, sentenced to jail, or both.

Student Signature:_____

Date:_____